

**The 27th Teacher Commendation Scheme
Nomination Form**

Nomination form can be download at CROTc's website www.crotc.org.hk

Please tick as appropriate.

Part 1 School Details	
School Name	
<input type="checkbox"/> SEC <input type="checkbox"/> PRI <input type="checkbox"/> NUR <input type="checkbox"/> KG <input type="checkbox"/> SPECIAL	
School Address	
Telephone	Email Address
Fax	School District

Part 2 Election Method
<input type="checkbox"/> Elected by students <input type="checkbox"/> Elected by teachers
<input type="checkbox"/> One elected by teachers and another elected by parents or students
<input type="checkbox"/> Initially nominated by parents or students, then elected by teachers
<input type="checkbox"/> Other recognized methods (Please specify) _____
No. of Voter : _____

Part 3 Nominees' Details			
Each school is allowed to nominate a maximum of two teachers , and each teacher must complete a separate nomination form.			
Chinese Name	English Name	Teaching Subject(s)	
Mobile	Email Address	Post	Years of Teaching
I *will / will not / am considering to attend the Teachers' Day and Certificate Presentation Ceremony on 15 September 2022 (Thursday).			

<p>I am *willing / not willing to take part in the following sharing:</p> <p><input type="checkbox"/> Newspaper Supplement <input type="checkbox"/> Publicity Video</p> <p><input type="checkbox"/> Press interview on Teachers' Day Ceremony</p> <p># Can select more than one item</p> <p>(Not applicable for the submission after 30 June 2022)</p>	<p>For those teachers who are willing to participate in the above sharing, please submit your sharing by email in not more than one page (A4 paper) to share your memorable experience with students by 30 June. Please select the following area(s) (not more than two) as the theme of your sharing.</p> <p><input type="checkbox"/> Knowledge & Learning <input type="checkbox"/> Potential & Confidence</p> <p><input type="checkbox"/> Mentoring & Caring <input type="checkbox"/> Nurture & Growth</p> <p><input type="checkbox"/> Dedication & Support</p>
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Part 4 Nominees' Declaration
I. I hereby certify that the information contained in this Form is correct and true to the best of my knowledge.
II. I agree to the rules and regulations as stipulated in this Form and the Nomination Guidelines.
III. I hereby declare that I have not received any warning letters or reprimand letters issued by the Education Bureau, and have not been convicted of a criminal offence in Hong Kong or elsewhere previously.
IV. I understand that my nomination will not be considered if the submitted nomination materials do not comply with the requirements as set out in the Nomination Guidelines.
V. For the purpose of examining my eligibility, assessing my nomination or examining my awardee's status (if applicable), I understand that the Education Bureau will access my latest teacher registration information and any criminal conviction record(s) there may be from other government departments, and agree that such information will be disclosed to related persons, if necessary.

Signature : _____

Part 5 Principal's Declaration

Nominated teachers must uphold professional ethics and bear in mind that their words, no records of professional misconduct and punishment imposed by EDB and/ or schools.

Signature: _____ Name of Principal: _____ School chop: _____ Date: _____

Part 6 Collection and Use of Personal Data

1. The personal data provided in this Form will be used by the Education Bureau, Committee on Respect Our Teachers Campaign or any persons, organisations/ agents appointed by the Education Bureau and/or Committee on Respect Our Teachers Campaign for the purpose of assessing nominations for The Teacher Commendation Scheme.
2. The provision of personal data in this Form is voluntary and will facilitate the consideration of the nomination. However, if insufficient information is provided by the Nominee(s) and the Nominator, it may not be able to assess the nomination.
3. Under the Personal Data (Privacy) Ordinance (Cap. 486), Nominees have a right to request access to and correction of the personal data in relation to this nomination. The right of access includes the right to obtain a copy of the personal data provided in this Form, subject to payment of a fee. In case of need, please write to the Committee on Respect Our Teachers Campaign (c/o HKFYG Lee Shau Kee College, 12 Tin Kwai Road, Tin Shui Wai, Yuen Long, N.T). For enquiries, please call 6707 6665.

Remarks

1. The nomination deadline is **30 June 2022 (Thursday) at 5:00pm**.
2. Confirmation letter will be sent to the commended teachers by post **in mid July 2022**. Please contact us if the nominees have not received the letter **by 15 July 2022**.
3. The name of the commended teacher will be printed on the certificate. Please fill in the name as indicated on the HKID card.
4. Information collected will only be used for the Teacher Commendation Scheme.
5. In the case of disputes, Committee on Respect Our Teachers Campaign reserves the right of final decision.